

CHADRON, NEBRASKA
November 24, 2015
DAWES COUNTY BOARD OF EQUALIZATION

The Public convened meeting of the Dawes County Board of Equalization in regular session was commenced at the hour of 8:38 A.M. on the 24th day of November, 2015 and published pursuant to public notice as required by law and or posted. The meeting was called to order by Commissioner Stewart. Roll was called and the following Commissioners were present: Commissioners Stewart, Johnson and Rivera. Also present were Cheryl Feist, Dawes County Clerk; Adam Edmund, Deputy County Attorney and Lindy Coleman, Assessor. The Pledge of Allegiance was recited by those present. Commissioner Stewart asked Vice Chairman Webb Johnson to conduct the meeting. Per LB 898 the Vice Chairman announced the location of posted information concerning the Open Meetings Act. Copies of the Act are available upon request by anyone attending the meeting. Motion by Stewart, seconded by Rivera, approving the Agenda. Roll call, Ayes: Johnson, Rivera and Stewart. Nays: None. Motion carried. Minutes of the October 13, 2015 meeting were reviewed. Motion by Commissioner Stewart, seconded by Rivera, approving the minutes as published. Roll call, Ayes: Rivera, Stewart and Johnson. Nays: None. Motion carried. Lindy Coleman, Dawes County Assessor, presented tax correction #'s 4950 & 4951 for the Boards review and approval. Upon review a motion was made by Commissioner Stewart, seconded by Commissioner Rivera to approve tax correction #'s 4950 & 4951 as presented. Roll was called, Ayes: Stewart, Johnson and Rivera. Nays: None. Motion carried. The next order of business was the Pictometry Program Policy. Lindy Coleman, Assessor, reported non-governmental entities can't access the Pictometry Program. She reported the Road and Weed Departments use the program on a consistent basis. The cost to open the program up to outside governmental agencies would be \$1,000.00 per user on an annual basis. The Program can accommodate up to 50 users. Discussion ensued. Commissioner Stewart moved to offer the Pictometry Program to outside governmental agencies at \$1,000.00 per user on an annual basis. Commissioner Rivera seconded the motion. Roll was called, Ayes: Johnson, Rivera and Stewart. Nays: None. Motion carried.

There being no further business to be conducted by the Dawes County Board of Equalization the Vice Chairman adjourned the meeting at 8:55 A.M. The next meeting will be held on December 08, 2015 at 8:30 A.M. A current Agenda to the Board of Equalization proceedings is kept on file in the County Clerk's office during normal business hours for inspection, but the Agenda will close by 12:00 P.M. on Thursday, December 03, 2015. The Agenda may be modified to include items of emergency nature. The meetings of the Dawes County Board of Equalization are open to the public.

ATTEST: _____
Cheryl Feist
Dawes County Clerk

**DAWES COUNTY BOARD OF
EQUALIZATION**

CHADRON, NEBRASKA
November 24, 2015
DAWES COUNTY BOARD OF COMMISSIONERS

The Public convened meeting of the Dawes County Commissioners in regular session was commenced at the hour of 8:56 A.M. on the 24th day of November, 2015 and published pursuant to public notice as required by law. The meeting was called to order by Commissioner Stewart. Roll was called and the following Commissioners were present: Commissioners Stewart, Johnson and Rivera. Also present was Cheryl Feist, County Clerk and Adam Edmund, Deputy County Attorney. Chairman Stewart asked Vice Chairman Webb Johnson to preside over the meeting. Per LB 898 the Vice Chairman announced the location of posted information concerning the Open Meetings Act. Copies of the Act are available upon request by anyone attending the meeting. Motion by Commissioner Stewart, seconded by Rivera,

approving the agenda as presented. Roll call vote, Ayes: Johnson, Rivera and Stewart. Nays: None. Motion carried. Motion by Commissioner Rivera, seconded by Stewart, approving the minutes of the October 27, 2015 meeting. Roll call vote, Ayes: Rivera, Stewart and Johnson. Nays: None. Motion carried. Minutes of the November 10, 2015 Emergency Meeting were reviewed. Motion by Commissioner Stewart, seconded by Rivera, approving the minutes as recorded. Roll call vote, Ayes: Stewart and Johnson with Rivera abstaining. Nays: None. Motion carried. Claims were reviewed. Claim #15110177 in the amount of \$725.00 payable to Manna will be recoded to 0100-970-005-0220. Commissioner Stewart moved to approve all claims with the exception of Claim #1510242 in the amount of \$4,410.51 payable to River A Holdings and directing the Clerk to recode claim #15110177. Roll was called, Ayes: Johnson, Rivera and Stewart. Nays: None. Motion carried. Commissioner Stewart moved to approve claim #1510242 in the amount of \$4,410.51 payable to River A Holdings. Commissioner Johnson seconded the motion. Roll was called, Ayes: Stewart and Johnson with Rivera abstaining. Nays: None. Motion carried. The Board recessed at 9:35 A.M. and reconvened to regular session at 9:41 A.M.

Public Comment ensued with Mark Schafer informing the Board he is having trouble accessing Forest Service Land through Smith Road. According to what has been researched Smith Road ends at the autogate. Mr. Schafer presented minutes from the December 13, 2005 Commissioner meeting whereby MC Schaff had been commissioned to study Smith Road for possible closure. Mr. Schaff reported Smith Road is a road by prescription and is accessible to the Public. Mr. Schafer indicated for the record some type of action needs to be taken to address this issue. With Smith Road ending at the autogate, the County has no jurisdiction beyond that point according to Adam Edmund, Deputy County Attorney.

At 10:55 A.M. Barbara Sebesta, Treasurer and Tracy Cloyd, HR Director, joined the meeting in progress. Also present was Lindy Coleman, Assessor. Ms. Sebesta asked for clarification from the Board re: comp time. Ms. Cloyd shared an email correspondence with the Board between Pam Bourne and herself relevant to comp time. Deputy County Attorney, Adam Edmund, indicated for the record Non FLSA comp time is based on a 35 hour work week, not 40 hours according to the Federal Government. Ms. Cloyd asked if policy needs to change as it addresses 40 hour work weeks, not 35 hour work weeks. Commissioner Stewart informed Ms. Sebesta she has the authority to address comp time hours with her employees. She also has the authority to deny comp time during busy times in her office. Also discussed was changing the language surrounding employees submitting a letter to request comp time hours in excess of 30 hours being carried over. It was learned this policy was put in place for the Roads Department, not outside offices. In addition, if comp time is paid out, it must be paid out as straight time according to Edmund. Kerri Rempp, The Chadron Record, joined the meeting in progress. The next order of business was approval of the HR Director's job description. The Board started a review of the job description with the HR Director. Lindy Coleman, Assessor, asked for a copy of the job description to follow along. She indicated for the record she was present on behalf of her staff. The County Clerk presented the Board with a copy of policy which states personnel files are to remain in the Clerk's Office. She also shared letters of support for personnel files to remain in the Clerk's Office. Discussion ensued re: new hire paperwork as part of the HR job description. Ms. Coleman stated for the record she does her own employee processing and chooses to keep that practice. Commissioner Stewart, seconded by Rivera, moved to maintain the original HR job description and directed the HR Director to put together a listing of names for a personnel policy committee by the end of January 2016 to address several policy changes. Roll was called, Ayes: Johnson, Rivera and Stewart. Nays: None. Motion carried. No action was taken on the revised HR job description until such time the personnel policies can be addressed.

At 10:35 A.M. Jim Gardner, FALCO, met with the Board. Mr. Gardner presented the 2015 Audit report. He reported financial records for Dawes County are in good shape. He recommended the Board keep three to four months of cash reserve available to address expenditures between May and September. Commissioner Stewart moved to accept the final 2015 audit report. Commissioner Rivera seconded the motion. Roll was called, Ayes: Rivera, Stewart and Johnson. Nays: None. Motion carried.

At 10:58 A.M. Larry Hankin, Highway Superintendent, met with the Board. Road updates included the following to wit: All districts are blading. District 1-finished mowing, one truck is hauling red rock to Goffena Road and the Rickenbach pit is reclaimed. District 2-East River Road should be completed by next week. District 3-trimming trees and equipment maintenance. Mr. Hankin reported he has received the notice to proceed with the Bethel Project and all FEMA projects and paperwork are

completed. Mr. Hankin discussed the possible closure of a road located in Sections 10&11; Township 32; Range 51 located between Brown Road and Old Highway. There are no land lock issues surrounding closure of said road. Commissioner Johnson moved to direct the Highway Superintendent to study closure of that road located in Sections 10&11; Township 32; Range 51 located between Brown Road and the Old Highway. Commissioner Stewart seconded the motion. Roll was called, Ayes: Stewart, Johnson and Rivera. Nays: None. Motion carried.

At 11:05 A.M. Wayne Anderson, Janet Johnson and Milo Rust from the City of Chadron, met with the Board. Also present was Lindy Coleman, Assessor/Zoning Administrator. Mr. Anderson indicated for the record time is of the essence in adopting the Airport Zoning Ordinance as future funding could be affected. Ms. Coleman reported on several occasions the Dawes County Zoning Board invited various individuals to their meeting to discuss the Airport Zoning Ordinance, however; they never showed up so the Zoning Board wasn't able to obtain the additional information they needed to act. The Zoning Board wanted more information re: Section V language which addresses jurisdiction and the ten (10) mile extended approach per LB 140. Janet Johnson reported and clarified for the record there is only one instrument landing runway at the Airport. The County Zoning Board needs to conduct a Public Hearing relevant to the proposed Airport Zoning Ordinance.

In other business, Commissioner Rivera, seconded by Commissioner Stewart, moved to adopt Resolution No. 2015-26 transferring \$1800.11 from Miscellaneous General Fund to the Grant Fund to meet current expenditures. Roll was called, Ayes: Johnson, Rivera and Stewart. Nays: None. Motion carried. Monthly fee/mileage reports of the various departments were reviewed and approved by general consent of the Board. Four applications were received to replace Chris Fankhauser on the Dawes County Tourism Board. The Board reviewed all applications received. Commissioner Rivera expressed concern with having only one member on the Board from the Crawford area. Commissioner Johnson moved to interview the top two candidates, Jamie Rivera-Haas and Regina Ochoa. Commissioner Stewart seconded the motion. Roll was called, Ayes: Rivera, Stewart and Johnson. Nays: None. Motion carried. The last order of business was Board reports. Commissioner Johnson reported the Aging Board now has funding coming in; PADD was business as usual with Jeff Kelley being appointed the new Director of PADD and OHD is looking at funding and a workshop purchase is pending. Commissioners Rivera and Stewart had no reports.

There being no further business before the Board, the Vice Chairman adjourned the meeting at 11:45 A.M. The next meeting of the Dawes County Commissioners will be December 08, 2015 beginning at 8:30 A.M. with a Board of Equalization meeting followed by the Commissioner meeting at approximately 8:50 A.M. Both meetings will be held in the former county courtroom at the Courthouse. A current agenda is available at the Clerk's Office during normal business hours but will close at 12:00 P.M., December 03, 2015. **Disclaimer: A complete text of all resolutions passed by the Board is available upon request in the County Clerk's office during normal business hours.**

ATTEST: _____
Cheryl Feist
Dawes County Clerk

DAWES COUNTY COMMISSIONERS

November 24, 2015 the following claims were audited, allowed and warrant orders drawn on their respective accounts: Key for Claims: 100=General Fund; 200=Roads Fund; 990=Visitor's Fund; 1100=Reappraisal Fund; 1150=Preservation & Modernization Fund; 1900=Veterans Aid Fund; 2360=Drug Fund; 2500=Grants Fund; 2700=Inheritance Fund; 2910-911=Emergency Communications; 2913=Wireless Communications; 4000=Courthouse Bond Payment Fund.

FUND	NAME	TOTCLAIMS
100	AFLAC	\$550.07
100	AMERITAS LIFE INSURANCE CORP	\$8,084.05
100	AS CENTRAL SERVICES	\$339.80
100	MARK BETSON	\$23.79
100	BIG BAT'S LLC-EXTENSION	\$67.01

100	BIG BAT'S LLC-SHERIFF	\$886.05
100	BIG BAT'S SHELL-VETERANS	\$141.94
100	BIG BAT'S SHELL-WEED	\$448.00
100	BIGHORN AUTO SUPPLY	\$216.37
100	BLUE CROSS & BLUE SHIELD OF NE	\$26,258.82
100	CENTURYLINK	\$370.54
100	CENTURYLINK LONG DIST-ASSESSOR	\$15.37
100	CENTURYLINK LONG DIST-CLERK	\$10.84
100	CENTURYLINK LONG DIST-CO ATTORNEY	\$14.37
100	CENTURYLINK LONG DIST-COMMISSIONERS	\$4.74
100	CENTURYLINK LONG DIST-DISTRICT CT	\$14.95
100	CENTURYLINK LONG DIST-EXTENSION	\$39.23
100	CENTURYLINK LONG DIST-PUBLIC DEFEND	\$24.61
100	CENTURYLINK LONG DIST-SHERIFF	\$34.06
100	CENTURYLINK LONG DIST-TREASURER	\$15.61
100	CENTURYLINK LONG DIST-VETERANS	\$0.96
100	CENTURYLINK LONG DIST-WEED	\$2.99
100	CHADRON ACE HARDWARE	\$1,513.65
100	CHADRON COMMUNITY HOSPITAL & HEALTH	\$196.00
100	CHADRON LOCK	\$4,115.00
100	CLERK OF DIST COURT ASSOCIATION	\$25.00
100	ALAN P CONNELL	\$3.74
100	SANDI CRILE	\$67.50
100	CULLIGAN-ASSESSOR	\$17.25
100	CULLIGAN-CO ATTORNEY	\$15.75
100	CULLIGAN-PUBLIC DEFENDER	\$15.75
100	CULLIGAN-WEED	\$5.75
100	D&S MARKET,LLC	\$1,968.25
100	DASH MEDICAL GLOVES INC	\$46.90
100	DAWES COUNTY TREASURER	\$368.00
100	DOUGLAS,KELLY,OSTDIEK,OSSIAN,BRODER	\$2,190.00
100	EAGLE CHEVROLET BUICK & PONTIAC	\$153.63
100	DIXIE EATON	\$25.00
100	ENGRAVERS	\$225.00
100	FIRST BANKCARD/BARBARA J SEBESTA	\$18.25
100	FIRST BANKCARD/EXTENSION	\$27.06
100	FIRST BANKCARD/HR DEPT	\$115.38
100	FIRST BANKCARD/PUBLIC DEFENDER	\$285.81
100	FIRST NATIONAL BANK NORTH PLATTE	\$97.50
100	FIRST NATIONAL BANK, NORTH PLATTE	\$13,771.58
100	WAYNE FISHER	\$4.98
100	GREAT PLAINS COMMUNICATIONS	\$171.11
100	GREATAMERICA LEASING CORPORATION	\$2,410.71
100	GREATER NE MEDICAL AND SURGICAL SER	\$118.00
100	HERREN BROTHERS TRUE VALUE	\$44.15
100	ICS JAIL SUPPLIES INC	\$59.40
100	IDEAL LINEN SUPPLY,INC	\$18.93
100	MANNA SYSTEMS AND CONSULTING	\$725.00
100	MIDWEST CONNECT,LLC	\$270.00
100	MILLENNIUM COMPUTER SYSTEMS	\$335.00
100	MIPS INC	\$1,473.05

100	NACO	\$120.00
100	NE HEALTH AND HUMAN SERVICES SYSTEM	\$93.00
100	NEBRASKA DEPARTMENT OF REVENUE	\$1,412.26
100	NEBRASKA DEPARTMENT OF REVENUE/LEVY	\$25.00
100	NEBRASKA PUBLIC POWER DISTRICT	\$1,533.14
100	NEBRASKA TOTAL OFFICE/COUNTY COURT	\$69.90
100	NEBRASKA TOTAL OFFICE/EXTENSION	\$178.42
100	NEBRASKA TOTAL OFFICE/PUBLIC DEFEND	\$22.99
100	NORTHWEST RURAL PUBLIC POWER DIST	\$41.29
100	OUTLAW PRINTERS,INC	\$210.00
100	PESTS GO	\$35.00
100	PETERSEN DRUG	\$462.25
100	HERB L PETERSEN	\$825.00
100	POSTMASTER	\$144.00
100	QUALITY TIRE	\$39.88
100	QUILL CORPORATION	\$542.78
100	RAPID CITY JOURNAL-WEBSITE	\$99.00
100	RAPID CITY JOURNAL/ASSESSOR	\$2.21
100	RAPID CITY JOURNAL/COMMISSIONERS	\$5.52
100	RAPID CITY JOURNAL/HUMAN RESOURCES	\$58.95
100	RAPID CITY JOURNAL/TREASURER	\$74.95
100	REGIONAL WEST MEDICAL CENTER	\$538.30
100	REGIONAL WEST PHYSICIANS CLINIC	\$686.00
100	RESPOND FIRST AID SYSTEMS	\$41.65
100	SHARON RICKENBACH	\$9.18
100	SADDLE ROCK ONE STOP	\$996.48
100	SCOTT ROBERTS ELECTRIC INC	\$105.53
100	SCOTTS BLUFF CO DETENTION CENTER	\$3,789.94
100	BRETYN SWICKARD	\$170.00
100	ROSALENE B TOLLMAN	\$53.96
100	UNIVERSITY OF NE-LINCOLN-WAGES EXT	\$9,120.71
100	MICHAEL T VARN,ATTORNEY AT LAW	\$327.64
100	VERIZON WIRELESS/SHERIFF	\$572.08
100	VERIZON WIRELESS-WEED	\$62.83
100	VERIZON WIRELESS	\$147.98
100	VSP VISION PLAN	\$191.05
100	WALMART COMMUNITY	\$52.31
100	WARNE CHEMICAL & EQUIPMENT CO	\$127.95
100	WESTCO	\$24.00
100	WESTERN PATHOLOGY CONSULTANTS INC	\$1,325.00
100	WEX BANK/SHERIFF/EXXON	\$115.79
100	KENNETH S WINNER JR	\$25.15
200	AFLAC	\$254.52
200	AMERITAS LIFE INSURANCE CORP	\$878.27
200	BAUERKEMPER'S INC	\$171.18
200	BLUE CROSS & BLUE SHIELD OF NE	\$2,077.65
200	CENTURYLINK LONG DIST-DIST #1 ROADS	\$17.14
200	CHADRON COMMUNITY HOSPITAL & HEALTH	\$125.00
200	CULLIGAN-ROADS	\$5.75
200	DAWES COUNTY TREASURER	\$55.00
200	FIRST NATIONAL BANK, NORTH PLATTE	\$2,777.80

200	GRIMM'S PUMP AND INDUSTRIAL SUPPLY	\$408.44
200	HILLS MATERIALS COMPANY	\$40,952.53
200	HOLIDAY INN EXPRESS	\$356.00
200	NEBRASKA DEPARTMENT OF REVENUE	\$435.20
200	NEBRASKA PUBLIC POWER DISTRICT	\$50.56
200	NEBRASKA SAFETY CENTER @ UNK	\$165.00
200	NEBRASKALAND TIRE	\$90.46
200	NMC EXCHANGE LLC/NEBRASKA MACHINERY	\$13,977.23
200	NORTHWEST RURAL PUBLIC POWER DIST	\$101.47
200	PANHANDLE COLLECTIONS,INC	\$203.35
200	RIVER A HOLDING LLC	\$4,410.51
200	SHEEHAN MACK SALES & EQUIP,INC	\$4,586.14
200	VSP VISION PLAN	\$113.21
200	WESTCO	\$13,926.42
800	ALBERTSON ENGINEERING,INC	\$714.33
990	AFLAC	\$13.45
990	AMERITAS LIFE INSURANCE CORP	\$51.98
990	BLUE CROSS & BLUE SHIELD OF NE	\$91.07
990	FIRST BANKCARD/TOURISM	\$147.63
990	FIRST NATIONAL BANK, NORTH PLATTE	\$196.54
990	NEBRASKA DEPARTMENT OF REVENUE	\$31.93
990	RAPID CITY JOURNAL/VISITOR PROMO	\$6.62
1900	VETERANS SERVICE OFFICE	\$249.50
2910	CENTURYLINK	\$116.09
2910	INTRALINKS,INC	\$339.00
2910	OFFICE DEPOT	\$32.83
2910	WESTERN COMMUNICATIONS, INC	\$149.00
2913	CENTURYLINK	\$298.50