

## CHADRON, NEBRASKA

June 19, 2013

### DAWES COUNTY BOARD OF COMMISSIONERS

The Public convened meeting of the Dawes County Commissioners in regular session was commenced at the hour of 9:00 A.M. on the 19<sup>th</sup> day of June, 2013 and published pursuant to public notice as required by law. The meeting was called to order by Commissioner Stewart. Roll was called and the following Commissioners were present: Commissioners Stewart, Johnson and Swinney. Also present was Cheryl Feist, Dawes County Clerk and Denis Lyons. The Pledge of Allegiance was recited by those present. Per LB 898 the Chairman announced the location of posted information concerning the Open Meetings Act. Copies of the Act are available upon request by anyone attending the meeting. Motion by Commissioner Johnson, seconded by Swinney, amending the agenda to include a budget authority resolution and the Pledge of Allegiance. Roll call vote, Ayes: Johnson, Swinney and Stewart. Nays: None. Motion carried. Minutes of the June 05, 2013 meeting were reviewed. Motion by Commissioner Johnson, seconded by Swinney, approving the minutes as recorded. Roll call vote, Ayes: Swinney, Stewart and Johnson. Nays: None. Motion carried. Claims were reviewed. Adam Edmund, Deputy County Attorney, Alan Connell, VSO and Kerri Rempp, The Chadron Record, joined the meeting in progress. Motion by Commissioner Johnson, seconded by Swinney, approving all claims. Roll call vote, Ayes: Stewart, Johnson and Swinney. Nays: None. Motion carried. The Board reviewed the 2013/2014 contract for animal control services. The contract includes a two percent (2%) increase. This is the first increase in the contract in three years. Motion by Commissioner Johnson, seconded by Swinney, approving the contract in the amount of \$19,306.00. Roll call vote, Ayes: Johnson, Swinney and Stewart. Nays: None. Motion carried. Lacy Peterson, HR Director, informed the Board that the Safety Committee met and they're recommending that various steps and the ADA parking spots be painted for safety reasons. Motion by Commissioner Swinney, seconded by Johnson, to move forward with the Safety Committee recommendations. Roll call vote, Ayes: Swinney, Stewart and Johnson. Nays: None. Motion carried.

At 9:30 A.M. Alan Connell, VSO, met with the Board. He presented a report outlining the number of Veterans being served by Dawes County. He also reported his office has worked with Veterans from Sioux and Fall River Counties; however, his office doesn't receive any credit when services are provided to Veterans outside Dawes County. Roxie Graham-Marski, KCSR, joined the meeting. Mr. Connell also requested that his part-time secretary go to full time effective July 01, 2013. The Board indicated that no final decision will be made until all budget requests have been submitted and reviewed by the Board. Public Comment ensued with Commissioner Stewart reporting that he has received several positive comments from the general public on the Courthouse lawn. The Board recessed at 9:46 A.M. and reconvened to regular session at 9:51 A.M.

At 9:54 A.M. Larry Hankin, Highway Superintendent and Shane Cullan, Weed Superintendent, met with the Board. Road updates included the following: District 1-pulling shoulders on Stockade to E. Dakota Road. Two part-time truck drivers have been hired and are hauling rock from the State pit to Bartlett Road. Districts 2 & 3- blading roads and the Crusher is still going. Mr. Hankin reported the new Dodge pickup was delivered last Friday. He has also been in contact with the Canadian Railroad who has agreed to provide 100 yards of gravel for Wayside Road. Deputy Attorney, Adam Edmund, suggested Mr. Hankin

also contact Sioux County to see if they would be interested in helping with gravel on Wayside Road. Dawes County will be participating in the Federal Funds Purchase Act and will start receiving payments in March of 2014. Roads will receive \$61,163.07 and Bridges will receive \$22,767.10. John Axtel, Double Q Country, joined the meeting. Mr. Hankin presented information on new statutes in place to wit: LB377-addresses annexation of a county road by a City or Village; LB386-requires notice for certain maintenance actions and LB623-changes bidding requirements relevant to road and bridge projects. He informed the Board that Crew members will attend an upcoming LTAP training and presented the Board with policy suggestions relevant to compensation time for the Personnel Policy to consider. Shane Cullan, Weed Superintendent, reported spraying Northeast of Chadron is done. District 2 & 3 sheds have also been sprayed. He has received positive feedback from landowners. Whitney will be sprayed next. Mr. Cullan reported the extra chemical purchased will get them through the season. He also invited the Board to come take a look at what has been done with the Weed office.

At 10:30 A.M. Jerrod Jeager, Public Defender, and Katie Haynes, Office Manager, joined the meeting. Mr. Jeager introduced himself to the Board and informed them he has been an Attorney for nine years with criminal law as his emphasis so he feels this will be a good fit for him. He will also be looking into part-time work for Sheridan County. He hasn't determined whether or not he'll pursue private practice at this time. The Board informed Mr. Jeager they are available should he need to address any concerns or has any suggestions that would benefit his office and/or the county. At 10:35 A.M. Commissioner Johnson made a motion to enter executive session to discuss pending TERC cases. The motion was seconded by Commissioner Swinney. Roll call vote, Ayes: Stewart, Johnson and Swinney. Nays: None. Motion carried. Motion by Commissioner Johnson, seconded by Swinney, to reconvene to regular session at 11:07 A.M. Roll call vote, Ayes: Johnson, Swinney and Stewart. Nays: None. Motion carried. No action was taken during executive session.

At 11:08 A.M. Venita Quamme, Custodial Assistant, met with the Board. The Board shared positive feedback they have received from the public on the cleanliness of the Courthouse. Ms. Quamme expressed an interest in obtaining full time status with benefits due to changes in duties. Commissioner Stewart asked how many hours it takes to clean the Courthouse and 250 Main Street on a daily basis. She replied six hours for the Courthouse alone. Discussion ensued. Motion by Commissioner Swinney, seconded by Johnson, to move Venita Quamme to full time status at 35 hours per week with pay of \$10.50 per hour and benefits effective July 01, 2013. In addition she is authorized to get a key from Scott Cotton, Extension Agent, to clean the Extension Office. Roll call vote, Ayes: Swinney, Stewart and Johnson. Nays: None. Motion carried. Her job description will be revised to include newly assigned duties.

At 11:28 A.M. Lori Frederick, Pine Ridge Lawn and Garden, met with the Board. She presented information relevant to a grant entitled "Greener Nebraska Town". Part of the grant allows funding for reducing turf and replacing it with plant material. She reported the area just south of the courthouse could benefit from this type of grant. There would be a county match but it wouldn't exceed \$2-3,000.00. Commissioner Stewart indicated he is willing to work with Mrs. Frederick on the grant. Discussion ensued as to what type of plant material and care would be required. Commissioner Swinney made a motion seconded by Johnson, to move forward with the grant and appoint Commissioner Stewart as a contact on the project. Roll call vote, Ayes: Stewart, Johnson and Swinney. Nays: None. Motion carried. Pine Ridge Lawn and Garden will continue mowing until the Board puts together specifications to bid out the lawn care. In other business Commissioner Swinney reported the Personnel Policy Committee has met twice and updates are in progress. Lacy Peterson, HR Director, joined

the meeting and presented the ADA policy submitted by the Committee for Board approval. Upon review of the policy a motion was made by Commissioner Johnson, seconded by Swinney, adopting the ADA policy and making it a part of the Personnel Policies for Dawes County. Roll call vote, Ayes: Johnson, Stewart and Swinney. Nays: None. Motion carried. The next order of business was discussion regarding specifications for a RFP re: lawn care. RFP's (Request for proposals) will also go out for a part-time maintenance position. The Board recessed at 12:05 P.M. to conduct the quarterly jail inspection. They reconvened to regular session at 1:05 P.M. The last order of business was adoption of Resolution No. 2013-13 granting budget authority to various offices to cover expenditures for fiscal year 2012-2013. Resolution No. 2013-13 was introduced by Commissioner Johnson, seconded by Swinney, granting budget authority in the amount of \$54,892.86 to the following offices to wit: County Clerk-\$781.52; Zoning Administrator-\$1,195.90; County Sheriff-\$11,249.31; Crawford Law Enforcement-\$12,444.79; Alcohol/Drug Abuse Fund-\$8,065.65; Relief Fund-\$646.18 and Courthouse Project Fund-\$20,509.51. Roll call vote, Ayes: Swinney, Stewart and Johnson. Nays: None. Motion carried.

There being no further business before the Dawes County Board of Commissioners the meeting adjourned at 1:39 P.M. The next meeting will be July 03, 2013 beginning at 9:00 A. M. with a Board of Equalization Meeting, followed by the Commissioner Meeting at approximately 9:20 A.M. The meetings will be held in the Commissioners Room at the Courthouse. A current agenda for the meetings is kept on file in the County Clerk's office during normal business hours for inspection, but will close by 3:00 P.M. on Friday, June 28, 2013. The meetings of the Dawes County Commissioners are open to the public.

**Disclaimer: A complete text of all Resolutions passed by the Board is available upon request in the County Clerk's office during normal business hours.**

ATTEST: \_\_\_\_\_

**DAWES COUNTY COMMISSIONERS**

**Cheryl Feist**

**Dawes County Clerk**

**June 19, 2013 the following claims were audited, allowed and warrant orders drawn on their respective Accounts: Key for Claims: 100=General Fund; 200=Roads Fund; 990=Visitors Fund; 1100=Reappraisal Fund; 1150=Preservation & Maintenance Fund; 1900=Veterans Aid Fund; 2360=Drug Fund; 2500=Grants Fund; 2700=Inheritance Fund; 1275=Health Claims Fund; 2910-911=Emergency Communications); 2913=Wireless Communications; 4000=Courthouse Bond Payment Fund.**

FUND	NAME	TOTCLAIMS
100	ABSALON FOOD CENTER	\$913.81

100	AFLAC	\$444.18
100	AMERITAS LIFE INSURANCE CORP	\$7,116.08
100	ARROW BUILDING CENTER	\$41.31
100	BAUERKEMPER'S INC-WEED	\$26.69
100	BIG BAT'S SHELL	\$267.71
100	BLUE CROSS & BLUE SHIELD OF NE	\$20,569.63
100	CASH-WA DISTRIBUTING CO	\$374.12
100	CENTURYLINK	\$229.32
100	CHADRON GLASS & WINDOWS,INC	\$75.00
100	CHADRON HOME CENTER	\$8.53
100	CHADRON LUMBER COMPANY INC	\$9.93
100	CHADRON MEDICAL CLINIC	\$93.00
100	CHADRON MOTOR COMPANY	\$45.00
100	CHADRON PUBLIC SCHOOLS	\$403.68
100	CITY OF CHADRON	\$311.18
100	CRAWFORD CLIPPER/HARRISON SUN	\$253.81
100	CRITES,SHAFFER,CONNELLY,WATSON,HARF	\$270.00
100	CULLIGAN WATER CONDITIONING	\$67.00
100	DAWES COUNTY DISTRICT COURT	\$723.00
100	DAWES COUNTY TREASURER	\$353.50
100	DAWES COUNTY TREASURER	\$184.50
100	DAWES COUNTY 125 CAFETERIA PLAN	\$10,512.00

100	FARMER'S COOP	\$1,907.43
100	FIRST BANKCARD/BARBARA J SEBESTA	\$209.99
100	FIRST BANKCARD/JAKE STEWART	\$37.02
100	FIRST BANKCARD/SCOTT COTTON	\$36.51
100	FIRST BANKCARD	\$14.45
100	FIRST NATIONAL BANK, NORTH PLATTE	\$11,821.69
100	GENERAL REPORTING SERVICE	\$333.50
100	GREAT PLAINS COMMUNICATIONS	\$378.72
100	HENKENS EQUIPMENT INC	\$12.60
100	HERREN BROTHERS TRUE VALUE	\$21.97
100	HILLS TIRE & SUPPLY	\$28.95
100	JOHN DEERE FINANCIAL-WEED	\$279.87
100	KEITH COUNTY SHERIFF'S OFFICE	\$20.00
100	MAIL FINANCE	\$1,650.00
100	MANNA SYSTEMS AND CONSULTING	\$4,566.46
100	MIDWEST MAILING SOLUTIONS,INC	\$564.80
100	MIDWEST SPECIAL SERVICES	\$236.25
100	MILLENNIUM COMPUTER SYSTEMS	\$685.00
100	MIPS INC	\$2,955.21
100	MOBILE BINDERS	\$2,185.00
100	MOBIUS COMMUNICATIONS	\$60.00
100	NACO	\$1,288.38

100	NEBRASKA DEPARTMENT OF REVENUE	\$1,127.91
100	NEBRASKA DEPARTMENT OF REVENUE/LEVY	\$25.00
100	NEBRASKA PUBLIC POWER DISTRICT	\$1,420.14
100	NEBRASKA TOTAL OFFICE/CO ATTORNEY	\$105.38
100	NEBRASKA TOTAL OFFICE/COUNTY COURT	\$35.00
100	NEBRASKA TOTAL OFFICE/EXTENSION	\$1,426.87
100	NEBRASKA TOTAL OFFICE/PUBLIC DEFEND	\$445.03
100	NIRMA	\$117,472.00
100	OFFICE DEPOT	\$15.85
100	OFFICEMAX NORTH AMERICA	\$499.98
100	OUTLAW PRINTERS,INC	\$451.95
100	PESTS GO	\$35.00
100	PETERSEN DRUG	\$261.27
100	POSTMASTER	\$78.00
100	PURDUE EXTENSION	\$68.35
100	QUALITY TIRE	\$538.20
100	QUILL CORPORATION	\$161.77
100	RAPID CITY JOURNAL/COMMISSIONERS	\$118.73
100	GARRY RASMUSSEN	\$2,500.00
100	SCOTTS BLUFF COUNTY SHERIFF	\$23.96
100	SHELL FLEET PLUS-SHERIFF	\$342.89

100	SKAVDAHL & EDMUND	\$5,122.04
100	SOURCEGAS	\$76.67
100	STANARD APPRAISAL SERVICES INC	\$356.00
100	TRACE STROTHEIDE	\$30.00
100	STURDEVANT'S AUTO PARTS	\$133.69
100	TOMMYS CAR LOT	\$650.00
100	UNL-DEPARTMENT OF AGRONOMY	\$208.20
100	MICHAEL T VARN,ATTORNEY AT LAW	\$300.00
100	VERIZON WIRELESS	\$151.21
100	VERIZON WIRELESS	\$148.21
100	VSP VISION PLAN	\$150.28
100	WALMART COMMUNITY	\$147.79
100	WESTERN COMMUNICATIONS, INC	\$174.50
100	WEX BANK/SHERIFF/BOSELMAN	\$1,527.77
100	WINGATE INN	\$239.85
200	AFLAC	\$204.00
200	AMERITAS LIFE INSURANCE CORP	\$874.53
200	ARROW BUILDING CENTER	\$33.23
200	BLUE CROSS & BLUE SHIELD OF NE	\$1,922.21
200	CHADRON HOME CENTER	\$29.65
200	CITY OF CHADRON	\$103.26
200	CITY OF CRAWFORD	\$107.89

200	CONTRACTORS MATERIALS	\$264.75
200	CRAWFORD CLIPPER/HARRISON SUN	\$12.10
200	DAWES COUNTY TREASURER	\$55.00
200	SCOTT DILLON	\$165.00
200	FIRST NATIONAL BANK, NORTH PLATTE	\$2,508.40
200	GRIMM'S PUMP AND INDUSTRIAL SUPPLY	\$264.52
200	HENKENS EQUIPMENT INC	\$21.83
200	HERREN BROTHERS TRUE VALUE	\$85.45
200	GERALD LUX	\$285.00
200	MATHESON LINWELD INC	\$23.16
200	MEDICAL ENTERPRISES,INC	\$31.00
200	MOTOROLA SOLUTIONS	\$4,920.00
200	MURPHY TRACTOR & EQUIPMENT CO,INC	\$44,620.00
200	NEBRASKA DEPARTMENT OF REVENUE	\$393.32
200	NEBRASKA PUBLIC POWER DISTRICT	\$94.58
200	NEBRASKA TOTAL OFFICE/ROADS	\$43.20
200	NMC EXCHANGE LLC/NEBRASKA MACHINERY	\$6,081.78
200	NORM'S NAPA AUTO PARTS	\$226.54
200	OUTLAW PRINTERS,INC	\$40.00
200	POWERPLAN	\$1,229.86
200	QUALITY TIRE	\$18.00



200	RAPID CITY JOURNAL/ROADS	\$42.95
200	RIVER A HOLDING LLC	\$1,032.62
200	RON'S REPAIR SHOP	\$96.00
200	RURAL COMPREHENSIVE CARE NETWORK	\$192.00
200	SANDVIK MINING AND CONTRUCTION USA	\$200.60
200	SHEEHAN MACK SALES & EQUIP,INC	\$533.72
200	STURDEVANT'S AUTO PARTS	\$32.15
200	VERIZON WIRELESS	\$282.10
200	VSP VISION PLAN	\$94.53
200	WESTCO	\$15,506.38
200	LONNIE WILKINS	\$5,992.50
990	CERTIFIED FOLDER DISPLAY SERVICE, I	\$3,008.74
990	CHADRON CHAMBER OF COMMERCE	\$3,750.00
990	LAMAR OUTDOOR ADVERTISING	\$1,245.00
990	POST PLAYHOUSE	\$2,000.00
990	POSTMASTER	\$78.00
990	ROBERT SHARP & ASSOCIATES	\$615.02
1150	MOBILE BINDERS	\$700.00
1900	VETERANS SERVICE OFFICE	\$2,018.31
2910	DAKOTA BACKUP,LLC	\$449.20
2910	EMBASSY SUITES-LOVELAND	\$252.96
2910	MANNA SYSTEMS AND CONSULTING	\$3,686.25

2910	NEBRASKA PUBLIC POWER DIST-E911	\$21.00
2910	WESTERN COMMUNICATIONS, INC	\$1,501.50
2910	XEROX CORPORATION	\$645.63
2913	EMBASSY SUITES-LOVELAND	\$206.95
4000	DAWES COUNTY TREASURER	\$71,652.50